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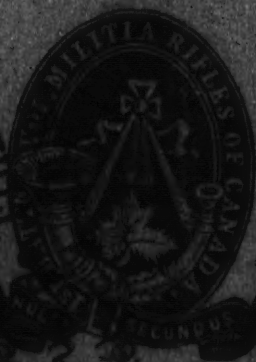
STANDING ORDERS

OF THE

FIRST BATTALION

Volunteer Militia Rifles

CANADA.



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MONTREAL:

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1860.

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STANDING ORDERS.

No. 1.—The Badge and Device of the Battalion, to be worn on the appointments of the Officers, Non-commissioned officers and men, will be a hagle having in its centre a Maple leaf, the whole surrounded by a Garter, on which will be inscribed the Title and Designation of the Battalion—Underneath a Scroll with the Motto *Nulli Secundus*—as shown in the accompanying design—



UNIFORM.

2.—That as at present prescribed by His Excellency the Commander-in-Chief—or as may be hereafter ordered.

Each officer on appointment to the Battalion will at once provide himself with a full and undress suit, as also

with a suit of Winter Uniform, in accordance with the Regulations on the subject. Any neglect in this respect on his part, after a period of two months, will subject him being reported to the proper authorities for disobedience of orders, to be dealt with as the case may require.—

OFFICERS.

3.—The Lieut. Colonel will command at all times when present, and preside over all meetings of the officers when assembled together. He will be *Ex Officio* a member of all Committees that may be appointed—To him all reports must be made, and through him must pass all correspondence of a public nature, connected with the duties or business of the Battalion.

THE MAJORS.

4.—In the absence of the Lieut. Colonel, will assume according to their seniority, the command of the Battalion, and perform such duties as may be required of them, in accordance with the Militia Act, and the standing orders of the Battalion. They must at all times be prepared to render the Lieut. Colonel such assistance as he may need in the due performance of his duties, and the maintenance of good order and discipline in the Battalion.

THE CAPTAINS.

5.—The Captain of each Company will have sole charge of the Company placed under his command, for the discipline and good order of which he will be held strictly responsible to the Officer commanding. For his assistance in this, and other matters connected with the

well being of his Company, he will command the assistance of his Subaltern Officers, who will render him such aid as he may require in the performance of his duties. The Captain of each Company will be held strictly responsible for the Arms, Accoutrements, and other public property that he may be entrusted with for its use, of which he must be prepared at any moment when called upon to furnish correct returns.—

THE ADJUTANT.

6.—This Officer will be under the immediate control of the Commanding officer, to whom alone he will be responsible for the due performance of the duties of his office. These duties being of a complicated and onerous character, will necessitate on his part a due amount of care, diligence, and industry. He will have oversight of all duties, and matters of discipline, not exclusively belonging to others. He will be personally present, parade and inspect all Guards, and Picquets, or other duties that may be required. He will keep the Orderly Book of the Battalion, in which he will enter such orders as may be issued by the Commanding Officer, furnishing the different Captains with copies thereof. The Staff he will notify of such orders as may concern them. He will keep a Duty Roster of the Battalion, in which he will have entered the name in full, of each officer belonging to it, according to his Rank and Seniority and from which he will detail officers for duty, when such may be required. He must make himself acquainted with the address of each Officer of the Battalion, whom he will duly notify when necessary of all parades and

meetings of the officers of the Battalion, and keep a record thereof in the Battalion minute book, to which any of the officers will be permitted to have access should they require it, as also to the order book. In the performance of his duties he will be assisted by the Sergt-Major, who will be immediately under his control, and subject to his orders, and who as the Senior Non-commissioned officer of the Battalion, will exercise a general supervision over the other Non-Commissioned officers, and will be answerable under the Adjutant for all matters of discipline not peculiarly the duty of others.

THE PAYMASTER.

7.—This officer will act as Treasurer to the Battalion, and will receive all subscriptions, fines, and funds that may accrue from time to time, for which he will be accountable to the Finance Committee, and make disbursements thereupon only under their direction. He will keep a regular account of the Battalion Funds, submitting the same for examination, and audit, at the Annual General Meeting of the officers. The Funds to be deposited in such Saving's Bank, as the Finance Committee may direct, in the name of the Commanding officer and Treasurer, from which they can only be withdrawn by Cheque signed by the latter, and countersigned by the former. To assist him in the collection of Dues, and other matters connected with his Department, he will command the assistance of the Paymaster Sergeant, who is placed immediately under his orders and will afford him such aid as he may require.—

THE SURGEON.

8.—This officer or the Assistant Surgeon, must be present at all Parades when firing with blank ammunition takes place—also when any Company turns out for Ball practice on due notice thereof. The Assistant Surgeon is placed solely under his orders, and will render him all the assistance he may require, for the due performance of his duties. The Hospital Serjeant is also placed immediately under his orders, and will obey such instructions as he may receive from himself or the Assistant Surgeon.

THE QUARTERMASTER.

9.—This officer will take charge of all stores, or other public property, handed over to him for safe keeping.—He will superintend the issue and delivery of Ammunition, whenever the Battalion may require it. Both the Quarter Master Serjeant, and Armourer Serjeant, are placed under his orders, and will render him such assistance as he may require in the due performance of his duties.

HONORARY MEMBERS.

10.—Officers who may have served in the Rifle Companies of the Active Force, or in the Battalion, will be eligible to become members of the latter, when proposed by an officer for admission at a Quartely Meeting, and on receiving two thirds of the votes of the officers then present. After election they must conform to the standing orders, and pay the Annual subscription of their Rank. They may be present at all Meetings, but will not be permitted to vote or take any part in the pro-

ceedings. On proper occasions, they will be expected to appear in the Uniform of the Battalion, and that of their Rank.

FUNDS.

11.—Each officer on appointment shall pay into the hands of the Paymaster, to be placed to the credit of the Battalion Funds, the sum of five dollars. Each officer shall pay an annual subscription according to the following scale:—Lieut. Colonel, five dollars—Major, four dollars—Captain, three dollars—Lieutenant, two dollars—Ensign, one dollar. Staff, in accordance with their Rank—

Subscriptions and other dues to be paid quarterly on the 31st March, 30th June, 30th September and 31st December.

Any officer absent from a general parade or meeting duly called by proper authority, without some good or valid reason, or leave previously obtained, will be fined in the sum of fifty cents.

Non payment of subscription at the dates specified above, will subject those in default, to a fine of twenty five cents. Any officer in arrears for two quarters will be reported for disobedience of orders, and dealt with as the case may require.

MEETINGS.

12.—Will be held quarterly on the first Friday's in January, April, July, and October, that one falling in January to be considered the annual general meeting. On or before these meetings all dues must be paid. Any officer in default to be reported by the Paymaster, when

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the general business is brought up for discussion. The following will be the order of proceedings at these meetings:—Minutes of last meeting read and confirmed, or otherwise as the case may be. Reports of committees received—Notices of motions—General business.

SPECIAL MEETINGS.

13.—May be called on a requisition signed by any three Captains, and addressed to the officer Commanding specifying the object for which such meeting is desired, and to the discussion of which the meeting when called shall strictly confine itself. The Commanding officer may at any time call the officers together for the consideration of matters affecting the welfare, or good order of the Battalion. Three days previous notice of all meetings, when called must be given.

COMMITTEES.

14.—There will be a permanent Finance Committee, consisting of the Lieut. Colonel, one Major, one Captain, the Paymaster and the Adjutant, which will exercise supervision and control over the Battalion funds, and order such disbursements as may from time to time, be necessary. The Paymaster reporting such for approval at the quarterly meeting immediately following after. Committees for special purposes may be appointed whenever found necessary.

MESS DINNER.

15.—Should it be deemed advisable to have a Mess Dinner during the year, the period therefor will be

fixed at the annual meeting, leaving it optional with the officers to participate therein or not. Those who do, must appear thereat in undress Uniform.

GENERAL PROVISIONS.

1.—Any gentleman or Non-commissioned officer, recommended for appointment, or promotion in the Battalion, will previous to such recommendation, sign the standing orders of the Battalion, obtaining from the Adjutant his certificate to that effect. Any infringement of which after his appointment or promotion, will render him liable to such punishment as the case may require.

2.—No Captain or other officer in command of a company, will call out his Company for any special parade or occasion, without the previous sanction of the officer Commanding, to whom he must address a request in writing, stating the object he has in view.

3.—An annual general inspection of the Arms, Accoutrements, &c., of the Battalion, will take place on the 1st December of each year, or such other day on or about that period, as may be found convenient. Officers commanding Companies will be expected to have their Companies at this parade in as complete a state as possible.

4.—No alteration or amendment of these standing orders can be effected, without the sanction of His Excellency the Commander-in-Chief. Nor can any such alteration be made, or amendment carried unless due notice has been given at the quarterly meeting imme-

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diately preceding that at which such change is sought to be made.

5.—Each officer will be provided with a copy of these standing orders by which he will be expected to guide himself in all matters connected with the Battalion.

Montreal, 12th January, 1860.

Approved and confirmed by order of His Excellency the
Commander-in-Chief.

A. DE SALABERRY,

Lt. Colonel, D.A.G., M.L.C.

ADJT. GENERAL'S OFFICE,

Quebec, 13th February, 1860.

